## Child Passenger Safety Checklist

**Safe Kids North Carolina**

Use blue, black, or #2 pencil and for mistakes use white-out correction tape.

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**Caregiver First Name** (Person Receiving Information) ____________

**Caregiver Last Name** ____________

**Street Address** ____________

**City** ____________

**State** ____________

**Zip** ____________

**Phone** ____________ - ____________ - ____________

**Email Address** ____________

**Vehicle Make/Mfg. (e.g. Chevy, Buick)** ____________

**Vehicle Model (e.g. Malibu, Enclave)** ____________

**Vehicle Year** ____________

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I understand and agree that the sole purpose of this program is to help reduce the incidence of improper child safety seat installation; that this inspection is being provided as a free educational service to me; that this program cannot fully evaluate the quality, safety or condition of the child safety seat, any child safety seat provided or any component of my vehicle, including the seats or safety belts; and that this program cannot guarantee my child’s safety in a vehicle collision. I understand that it is important to read and follow the instruction manuals for both the vehicle and the car seat. For these reasons, I hereby release Safe Kids North Carolina and each of the Safe Kids coalitions and each of its divisions, subsidiaries, successors and assigns and other operating entities; and any program participants from any present or future liability for any injuries or damages that may result from a vehicle collision or otherwise.

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**Stop Here**

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### Child Number One

- **On Arrival**
  - Child/CSS location in vehicle
    - D front row
    - O back row
    - O 3rd row
  - Other seating location
    - Explain:
  - CSS installed using (select all that apply)
    - O No CSS (Mark - Go to #18)
    - O Integrated Seat (Mark - Go to #7)
  - Uninstalled
  - Seatbelt
  - Tether
  - Lower anchors
  - Restraint type:
    - O RF only w/ base
    - O Base only
    - O FF w/ harness
    - O Lap/Shoulder
    - O Car bed
  - CSS MFG:
    - O Britax
    - O Chicco
    - O Evenflo
    - O Harmony
    - O Orbit
    - O Recaro
    - O Learning Curve - 1st Years
    - O Dorel (Cosco, Eddie Bauer, Safety 1st, Maxi Cosi)
    - O Other

### Findings

- CSS history known
- CSS involved in a crash
- CSS labels missing
- CSS expired
- CSS recalled
- CSS correct direction
- CSS Harness correct
- Recline Angle correct
- Lower anchors correct
- Tether correct
- Seatbelt correct

### On Departure

- Child/CSS location in vehicle
  - D front row
  - O back row
  - O 3rd row
  - Other seating location
    - Explain:
  - CSS installed using (select all that apply)
    - O No CSS
    - O Integrated Seat (Mark - Go to #7)
  - Uninstalled
  - Seatbelt
  - Tether
  - Lower anchors
  - Restraint type:
    - O RF only w/ base
    - O Base only
    - O FF w/ harness
    - O Lap/Shoulder
    - O Car bed

### Model Number

- Mfg Date (MM/DD/YYYY): ____________ /  ____________ / ____________

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58714
## QUICK REFERENCE

### Direction
- Babies less than 2 should ride in a rear-facing position to protect the spine and neck. Babies who have outgrown the infant only child restraint (CR) should switch to a convertible CR and use it rear-facing up to the highest height or weight (usually 30-45 pounds) permitted by the manufacturer. At a minimum, children MUST be age 1 and 20 pounds before facing forward. CR selection may be limited by what fits in the vehicle.

### Location
- All children under age 13 should ride in a back seat. If a child must ride in the front seat, then the child with a full harness CR or properly adjusted shoulder belt, seated in the correct forward facing and upright position, should sit there. Move the vehicle seat back as far away from the airbag as possible. For older children sitting in safety belts next to side airbags, remind them to sit straight up and avoid resting their heads on a window or structural pillar of the vehicle.

### Harness
- Rear-facing CR harness straps should pass through the slots at or below the child’s shoulders. The forward facing CR harness straps should pass through the slots at or above the child’s shoulders. Read CR instructions. Use all CIs until the upper height or weight limits are met. A child is too large for the CR when the shoulders are above the top FH harness slots, the child’s head is within 1 inch of the top of the rear facing CR or he exceeds CR weight or height limits. Harness straps must lay flat on the chest and over the shoulders. Harness straps should pass the “pinch” test: when the buckle straps are pinched at the shoulder, there should be no slack or extra webbing. The harness retainer clip must sit at the child’s armpit level, and the straps must be threaded properly through the clip.

### Belt-Positioning Booster (BPB) Seats
- Use all BPBs with vehicle lap/shoulder safety belts. Check BPB instructions for use with switchable shoulder belts. Special products, such as vests and harnesses used with a booster base, must be used according to manufacturer’s instructions and the vehicle owner’s manual. Many children will be between 8-12 years before the safety belt alone fits properly. Use a BPB until that time.

### Installation
- Fully read the vehicle and CR manufacturer’s instructions. In most cases use either LATCH or safety belts, not both together. There are a few BPBs that use both lower anchors for the BPB and a seat belt for the child. Never install a rear-facing CR in front of an airbag. Even if the passenger sensing system or airbag system is turned off the right front passenger frontal airbag, it is system is fail-safe. Secure rear-facing CIs in a back seat. Follow manufacturer’s instructions. Safety belts must pass through the CR exactly where and how the manufacturer directs. CIs must not move more than 1 inch side to side or front to back when grasped at the belt path. LATCH anchors are used only if both the vehicle and the CR are equipped. Check vehicle manual to identify designated LATCH and tether locations. Always use the top tether as directed by the manufacturer and the vehicle owner’s manual. Tethers are never attached to the lower anchor bars. Use tethers on a rear-facing CR only if the manufacturer so directs.

### Child Ready for Safety Belt
- With the child’s head and bottom against vehicle seat back, the knees should bend naturally at vehicle seat edge. When the safety belt is buckled, the lap belt fits low on the hips, touching the thighs, and the shoulder belt rests between neck and shoulder on the collarbone. Never place the shoulder belt under arms or behind backs. Optimally, the child’s feet should touch the floor.

### Other
- Remind caregivers to NEVER LEAVE A CHILD ALONE IN A CAR. The CR is not a babysitter. Children should not spend excessive amounts of time in a CR when outside of a vehicle.

This list is not exhaustive and should not be relied upon in place of the NHTSA standardized curriculum.