

**AGENT SERVICES**

**TO:** All Insurance Companies  
All Motor Clubs Companies  
All County Farm Mutual Companies

**FROM:** Agent Services Division

**DATE:** February 1, 2013

**RE:** 2013-2014 APPOINTMENT RENEWAL PAYMENT DUE BY APRIL 1, 2013

The appointment renewal bill is now ready for companies with active North Carolina appointments to pay on-line at [www.nipr.com](http://www.nipr.com). Payment is due by April 1, 2013.

The Department has posted special instructions and FAQ's on the Department's website [www.ncdoi.com](http://www.ncdoi.com) in the following location [http://www.ncdoi.com/ASD/ASD\\_Insurance\\_Co\\_In\\_AandT.aspx](http://www.ncdoi.com/ASD/ASD_Insurance_Co_In_AandT.aspx). We recommend that you review the information on the website for printing the invoice, making the payment, and printing a list of your appointed agents.

If you have any questions, please call Agent Services Division at (919) 807-6800.

