

**Instructions for North Carolina**  
**Fireworks Event Employee Assistant Operators Certification**

**PURSUANT TO NORTH CAROLINA GENERAL STATUTE 95-25.5 (b) - ALL ASSISTANT APPLICANTS MUST BE A MINIMUM OF 18 YEARS OF AGE.**

1. Fill out number one completely including all home address and telephone information. **The e-mail address appearing in this box should be the primary e-mail address which you may be reached, and does not necessarily have to be your personal e-mail address.**
2. Fill out information for questions 2-11. **Failure to complete any one of the questions or provide details regarding “yes” answers will result in no admittance to the display site.**
3. Complete safety exam, questions 12-26. **Failure to achieve a passing grade of 80% will result in no admittance to the display site.**
4. **THE APPLICANT FOR CERTIFICATION MAY STILL PARTICIPATE IN FIRING OF THE DISPLAY, BUT CAN NOT HANDLE THE PYROTECHNICS.**

**THE CODE OFFICIAL WILL HAVE THE FINAL PAGE AND CERTIFICATION CARD REFERRED TO BELOW**

5. Provide signature and print name legibly in the space provided, provide contact information and date.
6. Provide signature on Certification Card, print the type of permit (Pyrotechnic or Proximate) name, drivers license number, and address legibly in the space provided. For Credit towards the show requirement for an Operator’s Permit, the certification card may be submitted to:

North Carolina Office of State Fire Marshal  
Pyrotechnic Permitting  
1202 Mail Service Center  
Raleigh NC, 27699-1202



**North Carolina**  
**Department of Insurance**  
**Office of State Fire Marshal**  
**1202 Mail Service Center**  
**Raleigh, NC 27603-3400**

## EVENT EMPLOYEE MUNICIPAL OPERATOR ASSISTANT SAFETY CERTIFICATION APPLICATION

<b>CODE OFFICIAL USE:</b>	<b>Certificate Number:</b> _____
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<b>1. <u>Name / Address of Applicant</u></b>	
Name: _____	Driver's License Number: _____
Address: _____	State Issued: _____
City: _____ State: _____	E-Mail Address: _____
Zip Code: _____ County: _____	
Phone: (_____) _____	
Fax: _____	

<p><b>Each of the following questions must be answered by checking the "Yes" or "No" box. Give full details on a separate sheet for each "Yes" answer.</b></p>		
	<b>Yes</b>	<b>No</b>
2. Has a court ever declared you incompetent by reasons of mental or physical defect or disease?	<input type="checkbox"/>	<input type="checkbox"/>
3. Have you ever been committed to a mental institution?	<input type="checkbox"/>	<input type="checkbox"/>
4. Do you have an addiction to or dependency on alcohol or drugs?	<input type="checkbox"/>	<input type="checkbox"/>
5. Are you a fugitive from justice?	<input type="checkbox"/>	<input type="checkbox"/>
6. Are you an undocumented immigrant to the United States?	<input type="checkbox"/>	<input type="checkbox"/>
7. Are you under indictment in any court for a felony or any crime for which the judge could imprison you for more than one year?	<input type="checkbox"/>	<input type="checkbox"/>
8. Have you ever been discharged from the armed forces under dishonorable conditions?	<input type="checkbox"/>	<input type="checkbox"/>
9. Having been a citizen of the United States, have you ever renounced your citizenship?	<input type="checkbox"/>	<input type="checkbox"/>
10. Have you ever willfully violated any provisions of the Pyrotechnic Operator Permitting Law (NCGS14-410)?	<input type="checkbox"/>	<input type="checkbox"/>
11. Have you made a material misstatement or knowingly withheld information in connection with any original or renewal license application?	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>Each of the following questions must be answered by checking the "True" or</b></p>		

**“False” box. The pre-show safety meeting should have covered these issues at a minimum**

	<b>True</b>	<b>False</b>
12. Unauthorized persons and the public shall be kept a minimum of 50 ft. from the fire works.	<input type="checkbox"/>	<input type="checkbox"/>
13. All shells shall be inspected by the operator or assistants following delivery to the display site.	<input type="checkbox"/>	<input type="checkbox"/>
14. Shells with tears, leaks, or signs of having been wet shall be set aside and shall not be fired.	<input type="checkbox"/>	<input type="checkbox"/>
15. Repairs to fuses shall be permitted. For electrically ignited displays attachment of electric matches and other similar tasks shall be permitted.	<input type="checkbox"/>	<input type="checkbox"/>
16. At the display site, assembly or repair of fireworks shall not be performed within 50 ft. of bulk fireworks storage.	<input type="checkbox"/>	<input type="checkbox"/>
17. Assembly or repair of fireworks shall be limited to the following:		
a) Assembly of ground display pieces from finished fireworks or pyrotechnic articles.	<input type="checkbox"/>	<input type="checkbox"/>
b) Minor repairs or modifications of fireworks.	<input type="checkbox"/>	<input type="checkbox"/>
c) The attachment of electric matches.	<input type="checkbox"/>	<input type="checkbox"/>
18. During the performance ready boxes shall be located at a distance not less than 25 ft. upwind from the mortar placement.	<input type="checkbox"/>	<input type="checkbox"/>
19. Mortar troughs shall be reinforced or braced in a minimum of two places on the sides and at intervals no greater than every 4 ft.	<input type="checkbox"/>	<input type="checkbox"/>
20. Smoking materials, matches, lighters or open flame devices shall not be allowed within 50 ft. of any area where fireworks or other pyrotechnic materials are present.	<input type="checkbox"/>	<input type="checkbox"/>
21. Shells shall never be carried from the storage area to the discharge site only by their fuses.	<input type="checkbox"/>	<input type="checkbox"/>
22. The safety cap protecting the fuse shall not be removed by the shooter until immediately before the shell is to be fired.	<input type="checkbox"/>	<input type="checkbox"/>
23. No person ever shall place any body part over the mortar during the loading and firing of a display until mortars have been checked for the absence of any shells following the display.	<input type="checkbox"/>	<input type="checkbox"/>
24. Immediately following the display but no sooner than 15 minutes after the attempted firing, if the shell still has not fired, the mortar shall be flooded with water cautiously and allowed to stand for a minimum of 5 minutes.	<input type="checkbox"/>	<input type="checkbox"/>
25. It shall be the responsibility of the shooter to detect when a shell does not fire from a mortar. That person shall warn others in the area and shall ensure that the mortar is marked to indicate the presence of an unfired aerial shell.	<input type="checkbox"/>	<input type="checkbox"/>
26. Following the display, the firing crew shall conduct an inspection of the fallout area for the purpose of locating any unexploded aerial shells or live components. This inspection shall be conducted before any public access to the site shall be permitted.	<input type="checkbox"/>	<input type="checkbox"/>

I certify that all information contained herein is accurate, true, and complete. My signature authorizes the North Carolina Office of the State Fire Marshal to verify the answers I have given in response to Questions 1, 2, and 3 with identified medical facilities and medical care providers related to the treatment of a mental or physical defect, disease, or addiction.

My signature also indicates that I have received instruction relating to the minimum safety requirements to be present at a pyrotechnics display site, and act as a certified pyrotechnics assistant. I understand that this minimal training does not qualify me to be the "responsible individual" as described in the Safe Explosives Act.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Date: \_\_\_\_\_

**Signature and Information in this Section in Blue Ink Only**

**Certificate Number: P2010-** \_\_\_\_\_

**THIS PERMIT IS VALID ONLY TO THE SIGNATOR AND CAN NOT BE TRANSFERRED OR RE-ISSUED**

**SIGNATURE:** \_\_\_\_\_

(SIGNATURE MUST MATCH CERTIFICATION APPLICATION)

NAME \_\_\_\_\_  
(PRINT)

DRIVER'S LICENSE \_\_\_\_\_  
(STATE) (NUMBER)

ADDRESS: \_\_\_\_\_

**THIS PERMIT IS VALID FOR ONLY THE DATE/DATES LISTED AND CAN NOT BE RE-USED OR RE-ISSUED.**

**DATE:** \_\_\_\_\_

**CODE OFFICIAL SIGNATURE:** \_\_\_\_\_