

**Fire and Rescue Commission
Guil Rand Fire Department, Archdale
January 12, 2016**

Attendees: Harley Cook, Chairman
Cloyce Anders
Josh Smith
Bill Rogers
Ronnie Griffin
Walter Gardner
David Wray
Gary Whitman

Ken Briscoe, Vice Chairman
Phil Welch
Freddy Johnson
Kevin Gordon
Rick McIntyre, Executive Director
Robert Poe
Matt Davis

Welcome, Call to Order, Invocation

Chairman Harley Cook called the meeting to order at 10:00 a.m. and asked Mike Edwards to give the Invocation.

Ethics Statement

Chairman Harley Cook presented the Ethics Awareness and Conflict of Interest reminder as required by the North Carolina State Ethics Commission. There were no conflicts reported at this time.

Walter Gardner reminded the Commission Members that the Ethics training is a requirement and the SEI Forms must be completed by April 15, 2016.

Approval of Agenda

Motion was made by Bill Rogers and seconded by Walter Gardner to approve the agenda. Motion carried.

Approval of Minutes

Motion was made by Walter Gardner, seconded by Cloyce Anders to approve the minutes of the December 8, 2015 meeting. Motion carried.

Reappointments – Harley Cook

Kevin Gordon made a motion to appoint Jeff Keys to the Certified Fire Investigator Board the motion was seconded by Freddy Johnson. Motion carried.

Board Reports

Certification Board Update – Kevin Gordon, Chair, Certification Board See Attached Report

Matt Davis asked that the Certification Board look into the Fire Officer Qualification requirements. Kevin will give an update at the April meeting.

See Attached Report

Freddy Johnson made a motion to accept the December Certification Board report with recommendations. The motion was seconded by Ronnie Griffin. Motion passed

VSWCF – Cloyce Anders

Cloyce reviewed the attached VSWCF Claim Summary.

Certified Fire Investigator Board Update – Freddy Johnson

Freddy reviewed the attached minutes.

Freddy presented Lee Newcombe with a certificate of appreciation for serving on the CFI Board.

OLD BUSINESS

NFIRS – Kim Williams

All 2015 data received has been imported into the NFIRS database. Fire Departments have been asked to send in any data by March 1, 2016 to ensure all data is included in the annual report to be posted in April.

The NC DOI OSFM has purchased an Incident Reporting software package from Image Trend. The software will include Records Management Software and will be available to all NC County Fire Marshals and Fire Departments at no cost. Demonstrations will be available at the Mid Winter Chiefs Conference. July 1, 2016 is the anticipated launch date.

NEW BUSINESS

Fayetteville Technical Community College Appeal – Harley Cook

Fayetteville Technical Community College has appealed the Certification Board's decision to suspend their Delivery Agency Status.

Harley entertained a motion to lift the suspension of delivery agency status until the Commission hears the full appeal from Fayetteville Technical Community College at the next Commission meeting in April.

Freddy Johnson made a motion to accept, seconded by Cloyce Anders. Motion was opposed by Kevin Gordon and Bill Rogers. Motion carried.

High School Firefighter Presentation – David Barbour

David reviewed of the Department of Public Instruction's annual report. McDowell High School students discussed their experience in the McDowell High School Program.

AGENCY REPORTS

Department of Insurance – Rick McIntyre

Meg Langston – Injury Prevention

Firefighters Board of Trustee Report is due Jan 31, 2016

The ability to delegate the responsibility of completing this report can be given to the individual fire chief.

140 Volunteer Rescue/EMS Fund Grant applications were submitted and awarded.

VFD Grant opened January 1, 2106. These grants will be awarded in March/April 2016.

Fire and Life Safety Educators Conference will be February 23 – 26, 2016 at the Great Wolfe Lodge. We will be celebrating 40th Anniversary.

The NC Sprinkler Coalition along with other partners will be doing a sprinkler demonstration at Mid Winter Conference.

Staff is working to reestablish the funding for smoke alarms and hopes to be able to begin the program again. OSFM will be re-applying for the FEMA funding when the grant opens.

The planning for the Safe Kids Conference in May is ongoing. This conference will be open to all injury prevention professionals. There will be topics from poison prevention, fire safety, child passenger safety, water safety and sports safety.

Safe Kids Day will be April 24.

CPS certification classes are being planned for spring.

Buckle Up conference will be May 4 – 6, 2016.

Wayne Bailey – Commission, Training and Inspections

IFSAC Visit was in November. We had exceptions which will be cleaned up and corrected by the April 2016 IFSAC annual meeting.

NC NFA state weekend was held at the NFA with 241 students in attendance.

Technical Rescuer Requalifications are being conducted.

Fire Investigator Technician pilot was conducted in November.

Bruce Hodges has been hired to fill the position vacated by Vine Marks.

Vernon Ward and Jeremy Hunt attended ISO training in New Jersey.

Rob Roegner – RPD & Logistics

Fire Officer, Driver Operator and Marine Firefighter are scheduled to be rewritten and released in 2016.

NCSFA – Tim Bradley – See Attachment

NCAR&EMS – Joel Faircloth– See Attachment

NCAFC – Ken Briscoe –

Mid Winter Conference February 3 – 7, 2016 in Concord
Fire Prevention School March 14 – 18, 2016 at Fort Fisher
Executive Development will be in September and October 2017 in Charlotte.

NCCCS – Winfield Abee

Barbara Boyce is retiring.
Reviewed the schedule of upcoming weekend schools.

NCFRI – Jim Hanline

The NCSFRI is partnering with the NCAFC and will be hosting the Instructors during the Mid-Winter Conference held in Concord. This will be replacing the Instructors Conference that is normally held in the spring.

Professional Firefighters and Paramedics of NC – Josh Smith

Finished their annual convention November 18. Training classes are coming up and schedules with information will be sent out later.

LODD – Mike Edwards

Total of 10 for the year of 2015

Next meeting will be April 12, 2106 at the Pineroft Sedgefield Fire Department with a start time of 10:00 a.m.

With no other business to be addressed today, the meeting was adjourned.

Respectfully submitted,
Kim Williams