

**Fire and Rescue Commission
Pinecroft-Sedgefield FD, Greensboro
April 8, 2014**

Attendees: Harley Cook, Chairman
Matt Davis
Josh Smith
Phil Welch
Walter Gardner
David Wray

Cloyce Anders
Robert Poe
Rick McIntyre
Freddy Johnson
Kevin Gordon

Welcome, Call to Order, Invocation

Chairman Harley Cook called the meeting to order at 10:00 AM, and asked Mike Edwards to give the Invocation.

Ethics Statement

Chairman Harley Cook presented the Ethics Awareness and Conflict of Interest reminder as required by the North Carolina State Ethics Commission. There were no conflicts reported at this time.

Approval of Agenda as Presented

Motion was made by David Wray, seconded by Kevin Gordon to approve the agenda as presented. Motion carried.

Approval of Minutes of January Meeting

Motion was made by Walter Gardner, seconded by Cloyce Anders to approve the minutes of the January 2014 meeting with NFPA 1033 correction. Motion carried.

OLD BUSINESS

Certification Update – Kevin Gordon, Chair, Certification Board - See Attached

Rick McIntyre asked that a meeting be scheduled with the Fire and Rescue Commission and Fire Arson Review Board.

Several Item require the Fire and Rescue Commission's Approval.

Qualified Instructors must requalify in subject areas accredited by IFSAC and/or Pro Board every five (5) years or as the standard is revised. Qualified Instructors, who lose their qualification due to missing one of these mandatory re-qualifications, may become re-qualified by the following options:

1. Qualifications delivered in Regional Testing – the Instructor must register and successfully complete the qualification requirement which includes meeting any applicable pre-requisites and passing the job knowledge exam with a passing grade of 80%.

2. Qualifications delivered by Field Testing – the Instructor must register with the Field Service Supervisor and successfully complete the classroom portion and defined qualification requirements. The Field Service Supervisor will define these requirements as they are course specific. Any defined qualification requirements will include, but are not limited to, meeting any applicable pre- requisites and passing the job knowledge exam with a passing grade of 80%. This option can only be utilized within the first two (2) years following a subject’s revision date.

3. If #2 is not applicable, then the Instructor must successfully complete the entire qualification process to reacquire any lost qualification.

Motion was made by Kevin Gordon accept the process for Instructor Requalification and seconded by Walter Gardner. Motion approved.

A. Reciprocity Administration

1. Reciprocity will only be granted for certifications that are accredited by either the International Fire Service Accreditation (IFSAC) or the National Board on Fire Service Professional Qualifications (Pro Board).

2. There will be no crossing accreditations:

- a. IFSAC for IFSAC
- b. Pro Board for Pro Board

3. The NCFRC will not grant reciprocity for certifications to members of NC Departments for certifications taken through an out-of-state delivery agency if those certification programs are offered in NC.

4. Reciprocity will not be allowed for the following NC alternative certifications:

- a. Chief 101
- b. Emergency Vehicle Driver
- c. Rescue Officer
- d. Agriculture Rescue
- e. Fire Arson Investigator

5. Reciprocity will not be allowed for the following management level certifications:

- a. Fire Officer (all levels)
- b. Fire/Rescue Instructor (all levels)
- c. Fire Marshal
- d. Fire Arson Investigator

B. Requesting Reciprocity

1. A candidate shall complete a Reciprocity Packet. The packet will contain the following:
 - a. Application for Certification
 - b. Copy of original certificates with accreditation statement/seal
 - c. Candidate must meet all pre-requisite(s) of the certification(s) for which reciprocity is being sought
2. Incomplete reciprocity requests will not be processed
3. Once a candidate's application is received and deemed complete, the candidate will be allowed to attend a regional test site for the certification exam for each requested certification.
 - a. Candidate must pass the exam with a score of 80%.
 - b. If a candidate fails on the first attempt, the candidate is allowed a retest at another regional testing site.
 - c. Any candidate that fails the retest will not be granted reciprocity and must take the NC certification class and pass the certification exam in order to become certified.
4. Upon successful completion of the certification exam, the candidate will receive a North Carolina certification(s).

Motion was made by Kevin Gordon accept the changes in the reciprocity process, seconded by Josh Smith.

After much discussion Matt Davis made a motion to delay action on the reciprocity changes. Having no second the motion died.

After further discussion Cloyce Anders made a motion to table the reciprocity changes until the July 8th meeting. Matt Davis seconded the motion. After further discussion as to the purpose of tabling the issue, the motion failed.

Kevin Gordon's original motion to accept changes in the reciprocity process was seconded by Josh Smith. Motion approved.

Kevin Gordon made a motion to remove the affiliation requirement from the certification requirements. Phil Welch seconded the motion. Motion passed. This will allow border state personnel to be certified in North Carolina. The option to list a department will still be listed on the application but will not be required for certification.

Line of Duty Deaths – Mike Edwards

Donald R. Miller, Glendale Springs V.F.D. 02/04/14

Thomas Gerald Lee, Four Oaks V.F.D. 02/01/14

Incident Reporting – Kim Williams

Preliminary report has been done. Notifications have the report were mailed to the County Fire Marshals. They were asked to notify departments to forward any missing data by April 30, 2014 to be included in the 2013 annual report. Currently 86% of fire departments are reporting with a total of 716, 040 incidents in the database.

NEW BUSINESS

Worker's Compensation Fund- Rick McIntyre and Cloyce Anders – Report attached

Cloyce made a motion to accept the premium change. Seconded by Robert Poe. Motion passed.

Cloyce stated that he have Key Risk email the minutes and financial reports to the Commission Members.

Derrick Clouston explained the new training course request program that is now available online through the OSFM website.

AGENCY REPORTS – See Attachments

With no other business to be addressed today, the meeting was adjourned at 12:00.

Respectfully submitted,
Kim Williams

Cloyre

As Trustees of the North Carolina Volunteer Safety Workers Compensation Fund, it is our responsibility to closely monitor the services received by our members as well as the financial stability of the Fund to ensure we are meeting the needs of our members and are able to meet all financial obligations to injured workers, medical providers, and other vendors that support our workers compensation program.

In 1996, the North Carolina Department of Insurance approved the formation of the North Carolina Volunteer Safety Workers Compensation Fund to provide a means of offering affordable workers compensation coverage to the member departments to cover their volunteers, part-time and full-time employees outside of the standard insurance industry. This was accomplished by an initial large financial contribution and subsequent annual contributions from the State to enable the Fund to be self sufficient and be able to charge lower premium rates. Over the years the amount of the contribution from the State has declined in part to budget deficits. At the same time, the cost of claims has continued to increase due to rising medical costs. While maintaining a focus and commitment on safety and risk management, the Fund must take action in order to position itself for the long term.

The Fund will be implementing a rate increase effective with the July 1, 2014 renewal. While we regret the necessity to implement this change, we believe that we are still providing a tremendous value and a superior product in comparison to the same coverage in the standard insurance market. A breakdown of the new rates is as follows:

Volunteers:	\$ 65.00
Part-Time:	\$375.00
Full-Time:	\$750.00

The experience modification program added in 2009 and 2010 will continue to be used. Hopefully, the impact of high claims by increasing premium will bring a consciousness to the need for ultimate safety practices within your individual departments.

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COMMISSION AND REGIONAL ASSOCIATION REPORTS 1ST Quarter, 2014

- The NCSFA and NCAFC want to remind everyone that May 28th is Legislative Day in Raleigh. Lunch will be provided to those that attend. We would ask that if anyone is attending, they let us know so we can get a reasonable count for lunch. We will meet at the NCSFA office at 9:00 for a briefing, then head over to meet with members. Uniforms or something that identifies you with your department is suggested.
- We have received 235 scholarship applications and will have the results by May 1st. We increased the scholarships per region this year, and increased the amounts.
- Remember that our Annual SAFRE in Raleigh is early this year, with pre-conference beginning on the 23rd of July. Conference dates are July 24th – July 26th. John Sulka, FDNY will be our keynote speaker. We have also invited the Governor and Lt. Governor to speak at the opening. This year we will continue our tradition of the Parade and BBQ Cook-off, and will also have a Corn Hole Tournament and a 5K run. This is one of the largest shows in the Country in terms of vendors and a group of excellent classes and seminars. Pre-registration will be available soon on the web.
- A small member benefit has been added of a MetLife Prescription Card. The card also has a web application that allows you to enter the name of your prescription medication and it will tell you where in your area it is the cheapest. The card can also be used with insurance, and pet prescriptions are also eligible. Cards are being mailed to members with their membership cards.
- Another benefit we have introduced is an ID Theft Defender Program. Check that out. It not only insures you if your ID is stolen, but it has a defense portion that monitors you and your families ID's. There is a nominal cost, but if you've ever had your ID stolen, you may recognize the peace of mind it offers is worth it.
- The NCFMF Memorial Service is May 3rd at 1:00 at Nash Square in Raleigh. Please come out and pay tribute to those who have made the ultimate sacrifice.
- I don't know what to tell you about Legislative issues this year. With three out of four Program Evaluation Division Reports completed, much of our legislative activity will be dealing with issues brought forth in those reports. Of major concern are relief fund issues, but we are working hard with the legislative committee to make any changes a benefit for the fire service. I can tell you that removing the separation requirement for career personnel to get their pension at 55 with 20 years is a priority, and we are making inroads with members in looking at that. We expect a draft bill out from committee in the near future, maybe before May. We'll communicate that when we have it. Another issue is trying to secure funding for the Regional USAR teams. We are working with the metro's, and DPS on trying to get legislation introduced to fund those.
- On federal legislation (see attached on pagers)
- James McNeill Monument in Fayetteville to be restored.

2014 Mid Winter Conference

1. We had 420 attendees and 78 registered vendors with 130 vendor attendees registered for the 2014 Mid Winter Conference.
2. The 2015 Mid Winter will be in Concord, NC at the Embassy suites, once again. February 3-8, 2015.

NCAFC 2014 Membership

1. The 2014 NCAFC Membership has started and will run through September 1, 2014. After September 1, 2014 anyone not registered as a new or renewed member will be purged from the NCAFC active roster.
2. The 2014 Membership application and payment is online. Membership can be paid online or by check.
3. The NCAFC needs the support of the NC Fire Departments to continue our current level of activities and to ensure we meet the needs of all Fire Departments... Volunteer, Combination and Career. Your membership in the NCAFC is critical to the success of the NCAFC.
4. Web site – ncafc.com

NCAFC Wearing Apparel and Accessories

The NCAFC has launched a new line of apparel and accessories. Please visit the NCAFC web site for the Store link.

Upcoming Events

1. North Carolina Fire Prevention School April 7 –11, 2014 Fort Fisher, Kure Beach, North Carolina. This class continues to be very success and is always to capacity.
2. NCAFC/NCSFA Legislative Day May 28, 2014 - Raleigh
3. February 3-8, 2015 Mid Winter Conference, Embassy Suites – Concord, NC
4. Executive Development Program - Charlotte Training Academy - September 21-25, and 2015 October 26-30, 2015
5. CFSI April 29-May 2, 2014, Washington DC
6. May 7-11, 2014 - NC State Fire-Rescue Instructors Conference – Wilmington, NC
7. June 18 – 21, 2014 86th Southeastern Association of Fire Chiefs conference Knoxville, TN
8. July 23 – 26, 2014 – Annual Conference – Raleigh Convention Center

January 1, 2014 – March 31, 2014
First Quarter

NFIRS Training

- Thomasville Fire Department
- Lexington Fire Department

Regional Exams

- Southwestern CC – 17 students
- Sandhills CC – 55 students
- Blue Ridge CC – 48 students
- Guilford Tech CC with 58 students
- Raleigh OSFM – 38 students
- Rowan-Cabarrus CC – 113 students
- College of the Albemarle – 17 students

High School Visits

Eastern

- DH Conley HS
- Pasquotank County HS
- Greenville – Pitt County
- Pender County School System

Central

- Garner HS
- Winston-Salem/Forsyth County

Western

- Balfour Academy
- Sun Valley HS x 3
- Piedmont HS x 3
- Concord HS
- Hunter Huss HS

Audits

Conducted audits for certification testing at:

Eastern

- DH Conley HS
- Stantonburg VFD
- Pasquotank Co HS
- Lenoir Co
- Pender County Fire College (10 audits)
- Wilson FD

- Wilmington FD
- New Hanover County FD

Central

- Garner HS
- Alamance CC
- Wake Tech CC
- Cary FD

Western

- Concord FD
- Surry CC
- Aquadale FD
- Mitchell CC
- Rowan Cabarrus CC
- Piedmont HS
- Rowan Cabarrus CC

Annual Visits

Eastern

- Pitt CC
- College of the Albemarle
- Elizabeth City FD
- Pamlico CC
- Pitt CC
- Beaufort CC
- Beaufort CC
- James Sprunt CC

Central

- Fort Bragg FD
- Forsyth Tech CC
- Guilford Tech CC
- Orange Rural FD
- Durham FD
- Chapel Hill FD
- Raleigh FD

Western

- South Piedmont CC
- Rowan-Cabarrus CC
- South Piedmont CC
- Mooresville FD

- Concord FD

Five Year Site Visits

Eastern

- Wilson FD
- Wilmington FD
- New Hanover County FD

Central

N/A

Western

N/A

LODD

- LODD meeting with Cary FD/Swift Creek FD x 2
- LODD initial report and assistance for Youngsville FD x 2
- LODD meeting for Wilson Mills FD
- LODD meeting for Edgecombe County EMS
- LODD meeting for White Oak VFD
- LODD meeting with Four Oaks FD

Other

- Staff taught at NC Breathing Equipment School
- Staff completed ProBoard Accreditation Annual Survey
- Staff created 41 new certification tests
- Staff led two meetings with NC High School Firefighting Program Leadership Team
- Staff attended NC Certification Board Meeting
- Staff attending Rules Committee Meeting
- Staff submitted three new policies to the Certification Board
- Staff finalized NFPA 1001 Reference Validation
- Staff attended Instructor III Committee Meeting
- Staff met with three potential delivery agencies
- Staff completed notifying Fire Officer Instructors of registration changes
- Staff attended ProBoard Accreditation Conference in Orlando, FL
- Staff attended and reported at NC Fire and Rescue Commission Meeting
- Staff managed Audio/Visual Equipment for the Governor's Safety Law Enforcement

Summit

- Staff attended Joint Training and Commission Staff Meeting
- Staff attended the Eastern, Western, and Central Fireman's Association Meetings

- Staff completed Instructor 1&2 Program for new standard
- Staff attended Chief 101 Class.
- Staff attended ISO Rating Schedule Class.
- Staff coordinated AV Equipment for Mid-Winter Chief's Conference.
- Staff assisted with AV at FLSE Conference.
- Staff met with IT and PIO about email blasts and upgrades.
- Staff is continuing validation process for NFPA 1001 update.
- Staff met with ETI about NFIRS processes and upgrades.
- Staff attended planning meeting with NCSFA for SAFRE 2014.

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Certification Board Report – April 08, 2014

Standing Committee Reports –

Rules Committee – Committee met prior to the Certification Board (CB) meeting of March 04, 2014.

Items on the agenda were:

- 1) **FRC action required** - Previously Qualified Instructors who missed a requalification course
 - a. Qualifications – Regional Test
 - b. Qualifications – Field Tested
- 2) NFPA 1400 series programs (website addition)
 - a. Derrick Clouston – to explain
- 3) FF Validation Committee and recommended hours
- 4) **FRC action required** - Policies – ADA, High School, and Reciprocity
- 5) **FRC action required** - Application for Certification, Chief's Signature, and affiliation question
 - a. Jimmy Hensley – proposal
- 6) Briefing and update – NFPA 1033
- 7) Fire Department Delivery Agencies
 - a. Wayne Bailey's email
- 8) Chief 101 – updates
 - a. Chief 101 Committee - Kevin Gordon, AC Rich, Mark Melvin, Phil Welch, and Derrick Clouston
- 9) Caviness – Improved communications, email blast
- 10) Validation Committee Reports –

Discipline Committee – Committee did not meet; they meet April 08 following the Fire and Rescue Commission Meeting. There is one pending case, involving a live burn incident, before the CB. This incident will be addressed at the June meeting of the CB.

Validation Committee Reports –

Dive Rescue – No report; this program has essentially stalled.

Instructor III – Committee and Staff are developing a proposal; expected to be present at the CB meeting in June.

Fire Officer IV – The pilot process is continuing and is scheduled to conclude by mid-May. A final report is expected at the CB meeting in June.

Rescue Officer – Development process is continuing and at the begin stages of the pilot offerings.

Fire Marshal – Development process is continuing and at the begin stages of the pilot offerings.

Technical Rescuer I (General, VMR, Water, and Wilderness) – No report; Committee is waiting on material from Staff to review.

Technical Rescuer II (Collapse, Trench, Confined Space, and Ropes) – Review process is continuing and should be completed by the CB meeting of September.

Firefighter – Review process is continuing and the Validation Committee has been appointed. Recommended hours are attached and they include new course descriptions (**see attachment; pages 1-7**).

Commission Meeting Report –

Fire Investigator Certification (NFPA 1033) – Nothing new to report at the time of the CB meeting; CB Chair will meet with Arson Review Board and the IAAI Officers.

Old Business –

Instructor Qualification - Motion made to by Terry Foxx to approve the changes and forward to Commission, seconded by Tim Pennell. Motion passed (**see attachment; pages 8-10**).

Reciprocity policy - Motion made to by Jim Hanline to approve the policy and forward to Commission, seconded by Terry Foxx. Motion passed (**see attachment; pages 11-12**).

ADA and High School policies - Motion made to by Jim Hanline to approve the policy and forward to Commission, seconded by Terry Foxx. Motion passed (**see attachment; pages 13-18**).

New Business –

Affiliation and certification application – Motion made to by Tim Pennell to approve the recommendation (application changes 1, 2, and 3) and forward to Commission, seconded by Wes Hutchins. Motion made to by Wes Hutchins to approve the recommendation (out of state applications recommendation changes 1 and 2) and forward to Commission, seconded by Jimmy Hensley. Motion made to by Wes Hutchins to approve the recommendation (out of state applications recommendation changes 3 and 4) and forward to Commission, seconded by Jim Hanline. All of the above referenced motions passed (**see attachment; pages 19-20**).

Action Required by Commission –

Instructor Qualifications – needs approval

Reciprocity Policy – needs approval

Affiliation and certification application – needs approval

Disciplinary Guidelines (*certification vs. qualification*) – reiterate intent of approved policy (**see attachment; pages 21-22**).

NC Association of Rescue and EMS, INC.
Gordon Joyner

FIRE & RESCUE COMMISSION REPORT

04-08-2014

Sad News

2 Accidental Deaths

9 Natural Deaths

8 Were in Brotherhood

1 Possible LODD

12 Total deaths.

Scholarships : There are 300 application. 150 will be awarded in the different levels this year. To receive payment for those that are out now they must submit their grades by July 10th. Awards will be posted by May 15th, 2014.

Spring High Angle at Stone Mountain State Park, March 28, 29-30. Unit 1 & 3. Had to cancel Sunday class due to high winds and tree falling in the park.

Graduate Technical Rescue , Surry Community College , April 26th. Informatio online.

Directors Meeting August 8th, 2014. Greenville, NC

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Annual Meeting August 7-8-9 in Greenville

If we can be of assistance please feel free to contact us.

NC Community College System
Winfield Abee

Kenny Weatherington has started his new duties as the Eastern Regional Fire-Rescue Training Coordinator and Quality Assurance Specialist and is excelling in his new capacity. Weekend schools since last Commission meeting:

Weekend Schools held since last Commission meeting: Sandhills, Cape Fear, Robeson, Lenoir, McDowell, James Sprunt, Tri-County CC Fontana,

Cancelled due to weather but rescheduled: Randolph, Davidson

Wilkes CC hosted Spring Hi-Angle in conjunction with rescue Association and OSFM.

The NCCCS Public Safety Staff presented 2 workshops at the NC Community Colleges Adult Educators Leadership at the annual conference in Raleigh. This conference was attended by Senior Level Cont Ed Administrators and Program Specific Directors.

UPCOMING

Cape Fear in April.

Update on data transfer twice a month: We are continuing to monitor data transfers to OSFM on a regular basis. This new process appears to be working very effective. Let us know if you experience and problems.

Piedmont and West in planning stages for fall fire schools.

NC Community Colleges Fire-Rescue and Advisory Boards will meet in conjunction with the Training Summit.

NCCCS School Directors annual Regional Meetings scheduled:

May 14-Piedmont Davidson CC. May 21-East Craven CC. May 29-West Western Piedmont CC.

Ongoing Projects

Statewide Calendaring System that will encompass all training programs across the state in one location for students to query specific classes.

LP Gas Seminar at WPCC in conjunction with the National LP Gas Association June 6,7

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