

MEMORANDUM

TO: North Carolina Fire and Rescue Chiefs
Community College Fire Training Directors
County Fire Marshals

FROM: Tim Bradley
Senior Deputy Commissioner

DATE: December 20, 2002

RE: Re-certification Requirements to Be Maintained Locally

On October 8, 2002, the North Carolina Fire and Rescue Commission voted to change the re-certification process effective January 1, 2003. These changes will affect all certifications with the exception of **Instructor Levels I - IV and Certified Fire Investigator**. The re-certification requirements for Instructor and CFI have been different all along. These changes will have a positive effect and reduce unnecessary paperwork.

In the past, the Chief of the emergency organization would forward a letter to the Commission verifying the required re-certification training hours of the certified member. Beginning January 1, 2003, this will no longer be necessary. The Chief of the emergency organization will need to maintain, as they have in the past, all training records for their members.

When an individual is certified, he/she will be certified to the current edition of the National Fire Protection Association's Standard adopted by the Commission. The individual's record will reflect the edition that was in place when the member achieved their initial certification. The state will no longer issue new certificates upon re-certification. These records will be maintained by the Chief, or employer, locally.

These changes will reduce a lot of unnecessary paperwork, while maintaining a quality program, and allow utilization of current resources to improve programs and training. The change is consistent with other internationally accredited entities surveyed.

If you have questions or need additional information, please contact our Commission staff at 1-800-634-7854.