ENGINEERS AND ARCHITECTS – BECOME A CODE ENFORCEMENT OFFICIAL

As a registered engineer or architect, you are eligible to inspect elements or components of a building without being a code enforcement official (CEO). To inspect systems of a building or an entire project, you will need to be certified as a CEO. To be certified as a CEO, you must be employed with a jurisdiction as a full-time, part-time, or contract employee.

As a CEO, you are now subject to the conflict of interest statutes. GS 153A-355 and 160A-415 list the conditions where a conflict of interest would exist. Please refer to these statutes to prevent future issues for your city or county.

Once you are a CEO, go to this link: https://apps.ncdoi.net/f?p=114:1:::::. Click on the "Begin Application Process" button. There are some preliminary questions to answer which will determine the type of application you need to submit. As a new CEO, you will need a probationary application. The jurisdiction completes a Certificate of Employment which you upload into the probationary application. Once you submit the application, you will receive an ID number. You will use this number when applying for applications, receiving course credit, or registering for an exam.

The probationary certificate will be issued for specific trades and levels. It is valid for 3 years. The certificate allows you to perform inspections while accruing additional experience if needed as well as complete the Law and Administration course and the technical trade course(s).

Due to your previous education, training and licensure as an engineer or architect, you are eligible for a probationary certificate in the trades and levels shown below.

Trade	Level	Experience Requirement
Building	II	a license as a professional engineer or registered architect
Building	III	a license as a professional engineer or registered architect with design, construction, or inspection experience on Level III buildings and specialization in architecture, civil or architectural engineering, or fire protection engineering
Fire Prevention	II	a license as a professional engineer or registered architect
Fire Prevention	III	a license as a professional engineer or registered architect with design, construction, or inspection experience on Level III buildings and specialization in architecture, civil or architectural engineering, or fire protection engineering
Electrical	II	a license as a professional engineer
Electrical	III	a license as a professional engineer with design, construction, or inspection experience on Level III buildings and specialization in electrical engineering
Mechanical	II	a license as a professional engineer
Mechanical	III	a license as a professional engineer, with design, construction, or inspection experience on Level III buildings and specialization in mechanical engineering
Plumbing	II	a license as a professional engineer
Plumbing	III	a license as a professional engineer with design, construction, or inspection experience on Level III buildings and specialization in mechanical engineering