

**TO: All Insurance Companies
All Motor Clubs Companies
All County Farm Mutual Companies**

FROM: Agent Services Division

DATE: February 3, 2017

RE: 2017-2018 APPOINTMENT RENEWAL PAYMENT DUE BY MARCH 31, 2017

The appointment renewal bill is now ready for companies with active North Carolina appointments to pay on-line at www.nipr.com. Payment is due by March 31, 2017. **Companies that do not have active North Carolina appointments will not have an invoice for appointment renewal.**

The Department has posted special instructions and FAQ's on the Department's website www.ncdoi.com in the following location:
http://www.ncdoi.com/ASD/Documents/FAQs/Company%20Appointment%20Renewal%20Process_ICINFAQ.pdf

We recommend that you review the information on the website for printing the invoice, making the payment, and printing a list of your appointed agents.

Please note, when printing renewal details from the NIPR invoices, the full Line of Authority (LOA) type will display.

If you have any questions, please call Agent Services Division at (919) 807-6800.

