

AGENT SERVICES

TO: All Interested Parties
FROM: Agent Services Division
DATE: April 1, 2016
RE: 2016-2017 Bail Bond Renewals

Bail Bond Runners, Professional Bail Bondsmen and Surety Bail Bondsmen

Agent Services Division wanted to share with you that the North Carolina License Management System (NCLMS) is ready to accept electronic bail bond license renewal applications for the 2016-2017 license period. Email notifications will be forwarded in the evening on April 1, 2016.

Since 2016 is an even year, renewal requirements pursuant to Article 71 of Chapter 58 of the North Carolina General Statutes are to complete a renewal application, provide two proofs of North Carolina residency, submission of the Electronic Fingerprint Submission Release of Information form signed and dated by the official taking fingerprints, pay all fees and complete three hours of bail bond CE (if applicable). All license renewal requirements must be completed by 6/30/2016 or bail bond license(s) authority will lapse.

On the evening of April 1, 2016, all currently licensed bail bondsmen and runners will receive an email notification from the North Carolina Licensing Office of Pearson VUE with instructions on how to access the NCLMS to renew their bail bond license(s). The e-mail renewal notification will be sent to the business e-mail address listed on the license record and contain the specific licensee name and information pertaining to that bail bondsman or runner.

Your email will include instructions on how to log into the NCLMS system to complete your bail bond license renewal application. The email will also contain instructions on how to recover a forgotten user ID or password. If you do not see the email in your inbox, please check your junk/spam mail box. If the email is not in your junk/spam mailbox, please contact the North Carolina Licensing Office for assistance at (866) 265-6329.

The answers to many license renewal questions can be found in Bail Bond renewal FAQ's posted on the NC DOI web site. That link is:

http://www.ncdoi.com/ASD/Documents/FAQs/Bail%20Bond%20License%20Renewal%20_BBFAQ.pdf

If you have any questions or need assistance with your renewal application, please contact the North Carolina Licensing Office of Pearson VUE at (866) 265-6329 or northcarolinalicensingoffice@pearson.com.