

AGENT SERVICES

TO: All Interested Parties

FROM: Rebecca Shigley
Deputy Commissioner

DATE: November 12, 2015

RE: Surplus Lines License Cancellations

Agent Services Division (ASD) has cancelled individual and business entity Surplus Lines licenses for failure to pay the required 2015-2016 license renewal fee by August 31, 2015.

Surplus Lines license cancellation notifications have been sent to all licensees who did not renew. If there is a professional requirement for a Surplus Lines license, the licensee must reapply for licensure and pay the registration fee online at www.nipr.com. For question about how to reapply, please contact the North Carolina Licensing Office of Pearson VUE at 866-265-6329. Licensees are subject to a monetary penalty of \$1,000.00 or more should surplus lines insurance be placed without a surplus lines license pursuant to NCGS 58-21-65(d).

If there appears to be a discrepancy concerning the renewal payment, the following documentation should be sent via e-mail to ASDfinancial@ncdoi.gov:

- License information and a copy of the cancelled check (front and back) verifying payment if renewal was paid directly to ASD.
- License information and the NIPR renewal transaction number if renewal was paid through NIPR.

Although e-mail is the preferred method to receive the above renewal documentation, information can be faxed to ATTN: Financial Section at 919-715-3794.

If you have any questions, please call Agent Services Division at 919-807-6800.