

**AGENT SERVICES**

1204 Mail Service Center  
Raleigh, NC 27699-1204  
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www.ncdoi.com

**Reminder to comply with continuing education (CE) requirements for 2013/2014 license year.**

Our records reflect that you have failed to complete the 3 hours of CE required for your bail bond license(s) for 2014. Failure to complete the educational requirements of North Carolina General Statute 58-71-71 will result in your bail bond license(s) lapsing on June 30, 2014.

Non-compliance with CE Requirements - If the bail bond licensee does not complete CE requirements by June 30, 2014, the license(s) will lapse effective June 30, 2014. You will be required to re-apply as if you never held a license(s). This process involves the following:

- Complete the PLE course
- Submit a complete application with fee, affidavits, and fingerprints
- Pass the state examination

Please check the North Carolina Department of Insurance's website at [www.ncdoi.com](http://www.ncdoi.com) for a list of approved Pre-Licensing Providers and CE providers.

Licensees may request a CE permanent exemption or extension for hardships such as medical disability or military deployment. To do so, complete the Bail Bond CE Exemption/Extension Request Form and submit it to Agent Services Division before the June 30 deadline. This form is posted on the Department's website, [www.ncdoi.com](http://www.ncdoi.com) under bail bond applications and forms. Hardship exemptions/extensions are granted on a case-by-case basis and must be approved in advance.

To ensure that there is no lapse in your Bail Bond license, please give this letter your immediate attention. If you have any questions, require assistance, or believe that this information is in error, we encourage you to contact the North Carolina Licensing Office of Pearson VUE at 1-866-265-6329. The hours of operation are M-F, 8:00 a.m. – 6:00p.m. ET.