

**AGENT SERVICES**

**TO:** All Interested Parties

**FROM:** Teresa Knowles, Assistant Deputy Commissioner  
Agent Services Division

**DATE:** November 8, 2011

**RE:** Individual Surplus Lines License Cancellations

The North Carolina Department of Insurance-Agent Services Division (ASD) cancelled individual Surplus Lines licenses for failure to pay the required license renewal fee by August 31, 2011 for the 2011-2012 license period.

We have sent notification to individuals advising of their license cancellation. If these individuals have a professional requirement for the Surplus Lines license, they must reapply for licensure and pay the registration fee online at [www.nipr.com](http://www.nipr.com). Individuals are subject to a monetary penalty of \$1,000.00 or more should they place surplus lines insurance without a surplus lines license pursuant to NCGS 58-21-65(d).

If there appears to be a discrepancy relative to the renewal payment, the following documentation should be sent via e-mail to [ASDfinancial@ncdoi.gov](mailto:ASDfinancial@ncdoi.gov):

- License information and a copy of the cancelled check (front and back) verifying payment if renewal was paid directly to ASD.
- License information and the NIPR renewal transaction number if renewal was paid through NIPR.

Although e-mail is the preferred method to receive the above renewal documentation, they may also fax to ATTN: Financial Section at 919-715-3794.

Please contact the Agent Services Division at (919) 807-6800 if you have any questions.

